



Town Council: Ricky Taylor, Sam Welch, Jan Welch, Henry Nicholson, Brad York, Mark Layne

Mayor: Frank Russell II

Regular

April 8, 2024

Parksley Volunteer Fire Company

Available via Audio

Roll Call

Councilmembers: Henry Nicholson, Brad York, Richard Taylor, Sam Welch, Jan Welch

Absent: Mark Layne

Clerk Lauren Lewis

Police Chief B.K. Greer

Call to Order and Invocation

Mayor Russell called the meeting to order at 7:00 pm.

Councilman Welch leads the Lord's Prayer and Pledge of Allegiance.

Guests:

Ellen Johnson- ESRM- Mrs. Johnson thanked everyone for their help with the Easter Egg Hunt event.

Consideration and approval of the March 2024 meeting minutes:

Councilman Welch made a motion to accept the minutes as they were in printed form. Seconded by Councilman York.

- a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson
- b. Absent-M. Layne

Shorely Unexpected!



Consideration and approval of the March 2024 bills:

Councilman York made a motion to approve the March 2024 bills. Seconded by Councilman Welch.

- a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson
- b. Absent- M. Layne

Old Business:

- 1- LSLI Project- Clerk Lewis informed the council and guests that the request for proposals to complete the lead service line inventory project has been posted on the eVA procurement website. Bids must be submitted by May 16, 2024.
- 2- Donation to American Legion Post #100- Councilwoman Welch made a motion to make a donation to the local American Legion chapter (Post #100) in the amount of \$200. Seconded by Councilman Welch. Motion passed.
 - a. Ayes- R. Taylor, J. Welch, S. Welch, H. Nicholson
 - b. Nays- B. York
 - c. Absent- M. Layne

New Business:

- 1- Resolution for Water Tower Funding Application- Councilman Nicholson read the following resolution aloud:

Town of Parksley Waterworks Authority

WHEREAS, the Town of Parksley is seeking grant funding for the “Preliminary Engineering Report” (Phase One) of a new water system that will replace the existing water tower constructed circa 1938, and has reached the end of its useful life.

WHEREAS, the Town of Parksley Waterworks and Town of Parksley’s Town Council are currently partners of the Virginia Department of Health (“VDH”). To improve the waterworks for the residents of the Town of Parksley, the Town Council plans to submit a “2024 Application for Planning & Design Fund Program Financial Assistance” specifically for the “Preliminary Engineering Report” (Phase One) with the VDH’s Office of Drinking Water. The program is part of VDH’s strategy to implement capacity development requirements as part of the 1996 Safe Drinking Water Act Amendments.

WHEREAS, the Town of Parksley's Town Council has reviewed the projects “Preliminary Engineering Report” material and found the pre-requirements have been met for submitting a funding application through the VDH.



THEREFORE, BE IT RESOLVED, the Town of Parksley's Town Council hereby vote to apply for funding through the VDH's Office of Drinking Water for the following project:

Town of Parksley Drinking Water "Preliminary Engineering Report" – "\$45,000.00

THEREFORE, BE IT RESOLVED, the Town of Parksley Clerk, or designee, immediately begin the process funding application(s) for this project and be authorized to sign all documents to apply for and to accept such funding, if approved, contingent upon review and concurrence by the Town of Parksley Attorney.

Councilman York made a motion to pass the resolution as read. Seconded by Councilman Welch.

- a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson
- b. Absent- M. Layne

2. Water tower patch invoice from R. Byrd- Councilman Nicholson made a motion to pay the invoice using ARPA funds. Seconded by Councilman York.

- a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson
- b. Absent- M. Layne

3. Letters to businesses about trash pick-up price change- Clerk Lewis notified the council letters would be sent out to all businesses regarding the new rate change in the new Davis Disposal Contract.

4. Septic Plant Upgrade- Clerk Lewis informed the council and guests of the progress on the grant project to upgrade the town's wastewater treatment system.

5. Water Tower Funding- Clerk Lewis and Councilman Nicholson informed the council and the guests of the grant project. An estimated completion date of 2026 was stated. The grant is being administered by the Virginia Department of Health and Office of Drinking Water.

6. John Salm, Engineer- Signed off on O&M- Councilman York made a motion to pay Mr. Salm for his work on the revised wastewater O&M. Seconded by Councilman Taylor.

- a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson
- b. Absent- M. Layne

7. Davis Disposal Contract- 2024-2027- Councilman Taylor made a motion to accept the Davis Disposal Contract as it's written. Seconded by Councilman Welch.

- a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson
- b. Absent- M. Layne



8. Budget Public Hearing & Special Meeting- Councilman York made a motion to set the budget special meeting for June 17, 2024 at 6:00 p.m. Seconded by Councilman Nicholson.

a. Ayes- B. York, J. Welch, S. Welch, H. Nicholson

b. Nays- R. Taylor

b. Absent- M. Layne

-After further discussion, Councilman York withdrew his motion.

9. Public Works New Hires- Councilman York made a motion to formally hire two part-time public works employees. Seconded by Councilman Welch.

a. Ayes- B. York, J. Welch, S. Welch, H. Nicholson

b. Abstain- R. Taylor

b. Absent- M. Layne

Department Reports:

Councilman Taylor- Councilman Taylor made a motion to put into effect an 'application fee' for any business applying for a loan from the Town of Parksley, that would be equal to the attorney fee's to prepare the loan documents. Seconded by Councilman York.

a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson

b. Absent- M. Layne

Councilman Welch- Nothing to report.

Councilwoman Welch- Nothing to report.

Councilman Nicholson- Councilman Taylor made a motion to approve the quote from Anderson Fence to complete fencing the maintenance yard area in the amount of \$16,433.00, out of the ARPA funds. Seconded by Councilman Nicholson.

a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson

b. Absent- M. Layne

Councilman York- Nothing to report.

Councilman Layne- Absent.



Chief Greer- Chief Greer stated the annual Memorial Day Flag Dedication at the cemeteries will be held Saturday, May 18th with a rain date of Sunday, May 19th. Chief Greer will begin at 3:00 p.m. at Parksley Cemetery and then go to Liberty Cemetery.

Clerk Lewis- Clerk Lewis noted the American Legion is hosting a “Blessing of the Bikes” on Saturday April 13th from 9-12 at the Pavillion area. Clerk Lewis noted that Saturday April 27th is the town-wide yard sale. Clerk Lewis stated business license renewals and memo’s were sent out April 1st, 2024.

Councilwoman Welch made a motion to adjourn the regular meeting at 8:08 p.m. Seconded by

a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson

b. Absent- M. Layne

X Frank A Russell, II

Frank A Russell II
Mayor 05/13/2024

X Lauren Lewis

Lauren Lewis
Clerk 05/13/2024